



**DETROIT
TRANSPORTATION
CORPORATION**

**DETROIT PEOPLE MOVER
DETROIT TRANSIT POLICE**

**DTC BOARD OF DIRECTORS MEETING MINUTES
HELD ON DECEMBER 19, 2024, AT 4:00 P.M.**

BOARD PRESENT:

Chairperson
Vice-Chairperson
Secretary/Treasurer

Mr. Luke Polcyn
Mr. G. Michael Staley
Mr. John Naglick
Mr. John Paul Rea
Mr. Samuel Krassenstein

BOARD MEMBER(S) ABSENT:

Hon. Mary Sheffield

DETROIT TRANSPORTATION CORPORATION:

Mr. Robert Cramer, Gen. Mgr.
Mr. Ernest Latham, Deputy Gen. Mgr.
Ms. Ericka Alexander
Mr. Michael Anderson
Cf. Edward Arnold
Ms. Ophelia Crawford
Ms. Jessica English
Ms. Karen Foster
Mr. Curt Knudsen
Ms. LaTrinda Perry
Ms. Leeya Sutter
Mr. Christopher Thomas
Ms. Madonna Van Fossen
Mr. Tony Vinson
Ms. Gwen Wallace

OTHER ATTENDEES:

CBS News
Ms. Anna Fifelski
Mr. Robert Pawlowski
Mr. Lukas Lasecki
Mr. Ryan Schiffer
Ms. Sklyar Fuhrman
Mr. Bob Gorski
Mr. Lucas Lasecki
Ms. Carly M.
Mr. Claude Morelli
Mr. Corey Rowe

Meeting Called to Order/Opening Remarks

Chairperson Mr. Luke Polcyn called the meeting of the Detroit Transportation Corporation Board of Directors to order at approximately 4:03 p.m.

Mr. Luke Polcyn performed a roll call. A quorum was present with the following members: Chairperson Mr. Luke Polcyn, Vice-Chairperson Mr. G. Michael Staley, Secretary/Treasurer Mr. John Naglick, Mr. John Paul Rea, and Mr. Samuel Krassenstein.

1. Approval of the Agenda

MOTION: Moved by Mr. John Paul Rea and supported by Mr. John Naglick to adopt the amended agenda to move the presentation of Commissioner Haidous to the lower part of the meeting.

VOTE: All in attendance voted to approve the agenda.

2. Approval of the Minutes from November 26, 2024

MOTION: Moved by Mr. G. Michael Staley and supported by Mr. John Paul Rea to adopt the Minutes for the Board of Directors meeting held on November 26, 2024.

VOTE: All in attendance voted in the affirmative.

Mr. Luke Polcyn noted that this meeting would be Mr. G. Michael Staley's last meeting and commended him on his service on the DTC Board of Directors. Mr. G. Michael Staley stated that it has been an honor and appreciates the opportunity to work with everyone.

Commissioner Abdul Haidous entered the Board meeting.

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. G. Michael Staley to restore the presentation for Commissioner Haidous to its original place on the agenda.

VOTE: All in attendance voted in the affirmative.

DTC Board of Directors: Presentation Honoring Commissioner Abdul Haidous
Mr. Robert Cramer presented Commissioner Abdul Haidous with a resolution honoring his service on the DTC Board of Directors. Commissioner Haidous was also presented with a slice of the DTC rail.

Action Items

4. Resolution – 2025 Proposed Dates for DTC Board of Directors Meeting

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Paul Rea that the proposed DTC Board of Directors meeting dates for 2025 once amended, be adopted

January 30, 2025
February 27, 2025
March 27, 2025
April 24, 2025
May 22, 2025
June 26, 2025
July 24, 2025
August 28, 2025
September 25, 2025
October 23, 2025
November 20, 2025
December 18, 2025

Discussion: Mr. John Naglick noted that November 21st is the Friday after Thanksgiving. Mr. Robert Cramer stated that the resolution would be amended to Thursday, November 20, 2025. Mr. Luke Polcyn stated that January 23, 2025, is the Detroit Policy Conference and that he and Mr. John Paul Rea may be in attendance making it difficult to have a quorum, and suggested the following Thursday, January 30, 2025, as an alternate date. Mr. Samuel Krassenstein amended his original motion to include the two changes to the Board schedule, November 21, 2025, to November 20, 2025, and moving January 23, 2025, to January 30, 2025.

VOTE: All in attendance voted in the affirmative.

5. Resolution of Intent to Submit Service Standing Requirements included in Reporting Documentation of the Civil Rights Act of 1964 for Agency Review, as amended

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. G. Michael Staley that THE APPLICANT/DTC hereby makes its intentions known to provide public transportation services and to apply for Federal financial assistance with Service Standard Requirements, in accordance with Title VI Civil Rights Act of 1964; and that the DTC Board of Directors hereby approves the Program Administrator, for all public transportation matters on behalf of the Detroit Transportation Corporation, who is authorized to provide such information as deemed necessary by the Federal Transit Administration or department for its administration of Title VI Program for 2024-2026.

Discussion: Service standards approval civil rights update Mr. Kramer stated that this item and the next one are both related to civil rights compliance actions. He stated that these are items that require Board approval of a resolution and that this is related to our service standards. He stated that the document is available on request and that this is the Board taking action, permitting us to submit them, and then FTA conducts an agency review and will provide feedback. Service standards for the People Mover are simple because it's a one-way elevated loop, and the 13 stations don't move. He stated that in a more complex system, this could be a little bit trickier as far as analyzing the different ridership and especially environmental justice impacts on certain routes.

Mr. Samuel Krassenstein asked if Items #5 and #6 could be approved at the same time since they are effectively one package. Mr. Robert Cramer explained that Item #6 is a resolution related to the Title IV plan which deals with the same types of ideas. He stated that it's a plan that makes sure we have a public involvement program, appropriate limited English proficiency standards, etc.

VOTE: All in attendance voted in the affirmative.

6. Resolution of Intent to submit an updated Title VI Plan and Reporting Documentation of the Civil Rights Act of 1964 for Agency Review, as amended

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. G. Michael Staley that THE APPLICANT/DTC hereby makes its intentions known to provide public transportation services and to apply for Federal financial assistance with this updated Title VI Plan, in accordance with Title VI Civil Rights Act of 1964; and that the DTC Board of Directors hereby approves the Program Administrator, for all public transportation matters on behalf of the Detroit Transportation Corporation, who is authorized to provide such information as deemed necessary by the Federal Transit Administration or department for its administration of Title VI Program for 2024-2026.

VOTE: All in attendance voted in the affirmative.

7. Resolution Authorization to enter into an agreement for Rail Vehicle Storage Services

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. G. Michael Staley that the General Manager shall be and is hereby authorized, empowered, and directed by the DTC Board of Directors on behalf of the Corporation to enter into an agreement, for rail-car storage for an amount not to exceed Two Hundred and Nineteen Thousand Six Hundred 00/100 (\$219,600.00).

Discussion: Mr. Robert Cramer stated that the Board approved the US purchasing twelve (12) rail vehicles from the Toronto Transit Commission and then subsequently approved an offer for four (4) additional vehicles, totaling sixteen (16). He stated that the Board then approved a contract to store and service those vehicles with upfitting in a facility in Pennsylvania for sixteen (16) vehicles. Mr. Cramer stated that when we transmitted the offer for the additional four vehicles, Toronto came back and indicated that we could have as many of the remaining vehicles as we would like for that same price. Therefore, that's going to be an additional eight (8) to twelve (12) vehicles to be determined, but we are making really good progress moving the first (16). He stated that we're trying to line things up to have a place to put those that do not need to be in Pennsylvania because these are not intended to be upfitted, modified or used for service in the future. Mr. Cramer stated that they would be deconstructed at some point and turned into spare parts inventory more or less.

Mr. Robert Cramer stated that we've been doing some searching and this approval is to secure an option for us. He stated that Mid-America Group has a suitable storage facility in the Monroe area. It's outdoor storage and it would include marine wrapping the cars, then storing them outside for us to access. He said that this is paying a monthly storage fee until we aren't storing them there anymore. Mr. Cramer stated that

our hope is still to pursue some other possible locations, perhaps on other government or private property, but this gives us a solid alternative so that when the vehicles start rolling in we have to accept them, we have a sure choice in place.

Mr. Robert Cramer stated that the cost is \$9,150.00, which is the yearly cost per car, it's flipped from the monthly cost for all twelve (12), and we can scale that down if we store it for less than a year.

Mr. Luke Polcyn asked if the cost is \$9,150.00 per year/per vehicle and the authorization for two (2) years' worth for all twelve (12) rail vehicles but anticipate getting four (4) Mr. Cramer answered in the negative stating that there are sixteen (16) that will be in Pennsylvania and that there's eight (8) to twelve (12) more you'll get. He stated that it's unlikely that we'd store them for the whole 2 years, but this gives us the option, if that's necessary, we would have it.

VOTE: All in attendance voted in the affirmative.

8. Resolution Authorization to enter into an agreement for a Mobility Study Plan

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Paul Rea that that the General Manager shall be and is hereby authorized, empowered, and directed by the DTC Board of Directors on behalf of the Corporation to enter into a Mobility Study plan with AECOM to totaling in the amount of Seven Hundred and Ninety-Nine Thousand Four Hundred and Eighty-Eight Dollars 00/100 (\$799,488.00).

Discussion: Mr. Robert Cramer stated that we're very excited about this item in particular because it means that we're that much closer to starting this process or think there's a lot of interest and excitement not only on the Board level but also from a staff perspective. He stated that about a year ago, there was an interest expressed by staff, also supported by the mayor, about an analysis of possible short, medium, and long-term improvements to the People Mover system that would improve the downtown mobility, but also support all of the transformative changes; parks, public spaces, residential development, entertainment services and examine and explore ways that the People Mover could better support and enhance those all of those different conditions. He stated that we were able to secure a state grant for \$800,000 to fund that type of project, and we started a search of RFP process request proposals seeking to have some excellent teams come to us that could bring some local and national expertise to make this a great process and plan.

Mr. Cramer stated that the project will identify a range of short and long-term improvements for the People Mover system for the greater downtown neighborhood and look at the different circumstances from when the People Mover was originally designed in the 1970s to the different reality of the city as a whole and the greater downtown neighborhoods today. He stated that we put out a Request for Proposals looking for a team that demonstrates an innovative approach and something that would bring a lot of value to the city and the process. He stated that we received over 2400 vendors received this solicitation through the online portal and we received eight (8) original proposals. Mr. Cramer stated that from that process we convened an evaluation committee that included staff and some support from the City Planning Department. Mr. Cramer stated that four (4) proposals rose to the top for formal interviews, which was a team that was led by AECOM, Arcadis, HNTB, and WSP. After conducting the interview question-answer sessions with each of the finalists, the committee scored each proposal based on the published scoring criteria. He stated that all of the proposals were right at the budget of \$800,000, so all of them received the same points, scoring for pricing. Mr. Cramer stated that the final ranking for the top four that made it in the interview process, the top-ranked vendor was AECOM with a score of 86.25; WSP was second at 70; Arcadis 3rd, and HNTB 4th.

Mr. Cramer stated that the resolution for the Board to consider is authorizing us to complete negotiations and also because this is a state-funded grant, there are steps along the way where we're checking in. He stated that the last thing we have to get approval from the State on is a draft agreement with the recommended vendor. He stated that the Board is authorizing us to go through that process with AECOM. Mr. Cramer said that we've also noted that the second-highest choice was WSP, so if some reason we get to a point where you can't come to an agreement that satisfies our needs in the States, we can move on to the second-highest proposer proposal which is WSP.

Mr. Samuel Krassenstein asked for an explanation of the scoring criteria. Mr. Robert Cramer explained that the scoring categories used were first based on qualifications and relevant experience, such as the structure

of the team, other roles of sub-consultants and contractors, what their roles were, and how they fit into the process. The second criteria were methodology, proposed management strategy, outreach strategy, and community and stakeholder engagement, which was about how they're going to collect data, and how they're going to further the goals of the project and the research. Another criterion is how the data will be stored and accessible. Mr. Cramer also stated that we took a look at past performance, examples of other relevant experiences from the team members, and how that experience would add to the quality of the team. Mr. Cramer stated that timeliness of completion and price were more minor elements. Mr. Cramer said that each of the proposals was essentially compliant with the timeliness and price.

Mr. Samuel Krassenstein asked if AECOM has other contracts with DTC. Mr. Robert Cramer answered that they have just completed the Customer Satisfactory Survey for DTC, which is an almost closed project. He stated that they will be presenting the results of the project to the Board in January.

Mr. Samuel Krassenstein asked if the experience of working with them in that capacity has been positive. Mr. Cramer answered in the affirmative.

Mr. G. Michael Staley asked how long the study would take. Mr. Robert Cramer said that the window given was approximately twelve (12) months and that our goal was to push it as much as possible.

Mr. Luke Polcyn asked in that 12-month window as we have concepts and partial progress, if there was anticipation of something flushed out enough to seek funding opportunities in that 12-month window. He also inquired about the sources that would be targeted. Mr. Robert Cramer answered that the results of the study could be something as simple as changing the naming of some of the stations or some of the wayfinding. He stated that those are things that we could leverage existing grants or find something within 12 months or shortly thereafter. He said that the universe of opportunity or possibilities here goes larger than that to something where you have to have strategies for public/private partnership, and capital improvement grants that can take several years for the project. He also stated that this was part of what we stressed in this RFP and that what we're looking for in the team responses was being able to start seeing the types of projects come out and then coming up with some innovative funding opportunities so that these things are all items that can be pursued.

Mr. John Paul Rea asked what the contract initiation process looks like in the State and if it's through MDOT. Mr. Robert Cramer answered that it is technically federal dollars, but it's a grant program, a 5304 federal source, through their State program. Mr. Cramer stated that like other projects we've been doing, their procurement has to check in along the way. He said that they are looking at the RFP, our process, and approving the agreement we will use to start the contract. He stated that it's reimbursement-based like our other grants.

VOTE: All in attendance voted in the affirmative.

9. Detroit Transportation Corporation Resolution Authorization increasing Compensation to WSP USA for Professional/Technical Engineering Services

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. G. Michael Staley that the General Manager shall be and is hereby authorized, empowered, and directed by the Chairman of the Board of Directors on behalf of the Corporation to enter into a contract amendment as herein stated with WSP USA to extend the contract from December 31, 2024, to March 31, 2025, for the provision of professional/technical engineering services as directed by the DTC.

Discussion: Mr. Robert Cramer said that the resolution is a time-only extension for our professional and technical services. He stated that we had an unexpectedly high volume of work and coordination related to all of the rail items and things for Toronto which put us behind schedule we had proposed to the Board before, but that the responses for the solicitations are due early in January. Mr. Cramer stated that we are confident that we'll have the new contract in place by April 1st, if not, we will keep pushing and could have it ready for approval sooner.

Mr. Samuel Krassenstein asked if this was the first bid or if it had to be rebid. Mr. Robert Cramer stated that this was the first bid but that we had a few requests for time extensions. Mr. Luke Polcyn explained that the time extensions meant the same authorized amount but more time to expend what was previously offered.

VOTE: All in attendance voted in the affirmative.

10. Resolution Authorization to enter into an agreement with Loram Maintenance of Way, Inc. for Rail Grinding Services

MOTION: Moved by Mr. G. Michael Staley and supported by Mr. John Paul Rea that the General Manager shall be and is hereby authorized, empowered, and directed by the DTC Board of Directors on behalf of the Corporation to enter into an agreement, as attached hereto, to provide for the rail grind services by Loram Maintenance of Way, Inc. for Rail Grinding Services for a cost not to exceed \$160,755.00 which includes a 10% contingency.

Discussion: Mr. Cramer stated that the resolution is seeking authorization to award a contract to Loram for rail grinding services. He said that we have used them in the past and that the physical characteristics of our guideway and storage facility mean that pretty much everyone else's equipment doesn't fit. He stated that they do have a new, smaller, machine and that we're working through the final details to ensure that it will work on our track, however, if not, they have the larger machine available as well.

Mr. Cramer stated that we have a time slot available for the very beginning of January and that the Convention Center has already let us know that there is a window there where we can do the grinding without disrupting any of the pre-Auto Show activities, which was an issue last time. He stated that the Deputy GM was going to finish his work to make sure that the equipment was going to work before we would award the contract.

Mr. Samuel Krassenstein asked if this is for grinding the entire system and if every two years is the normal frequency. Mr. Ernest Latham answered in the negative explaining that the problem is we didn't get to grind Huntington the last time. He stated that we are going to grind Huntington and evaluate the rest of the system as well. He said that there would also be grinding done between Financial and Millender.

Mr. Samuel Krassenstein asked if we would also grind the areas that were recently replaced. Mr. Latham answered in the negative stating that for the current sections, we monitor those for the first year to 18 months and see how they're wearing. He said that we don't want to start cutting into them.

VOTE: All in attendance voted in the affirmative.

11. Resolution Authorization to enter into an agreement for 939.1500 MHz Frequency Exchange

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Paul Rea that the General Manager shall be and is hereby authorized, empowered, and directed by the DTC Board of Directors on behalf of the Corporation to enter into an agreement, as attached hereto, to authorize an agreement with Anterix, which would permit that the frequencies (939.1500) be canceled in exchange for monetary compensation to DTC. This agreement also covers the provision of replacement radio equipment, a propagation study, and the installation of all necessary hardware, along with three years of radio airtime, totaling \$201,479.01.

Discussion: Mr. Ernest Latham stated that in 2020, the FCC started re-banding the 900 megahertz band. He stated that there was a lot of critical infrastructure under police fire. He stated that they're moving everybody off of that band and they're going to have a private LTE for utilities who will begin populating that band. Mr. Latham stated that we were approached by the Anterix Company, which is a frequency broker and is interested in one pair of our frequencies. He said that to acquire our frequency they will replace all the infrastructure that's on that frequency. Mr. Latham stated that our current radio and network provider is Spectrum Radio.

Mr. Ernest Latham stated that we needed a quote for everything we had, including a few extra items. He stated that this includes all the federal fees to require the license, and all the propagation studies through all the areas which is a total of \$201,479.00. Mr. Latham said that this also includes three years of airtime for the radio license since we're going off of a license system and now, we'll be using Spectrum's system.

Mr. Robert Cramer commented that they set up an account that has this funding available in it that's used to pay for the different equipment pieces, studies, and fees. Mr. Latham explained that Anterix will sign the check to DTC and when we have the quote for the equipment, we can buy it.

VOTE: All in attendance voted in the affirmative.

12. General Manager's Report

Mr. Robert Cramer stated that the Federal Transit Administration's Triennial Review is coming up. He noted that the transit providers in the Detroit area are all getting their reviews this coming year, 2025. He explained that you get a large packet of questions, document requests, and provide the responses. The FTA has a review, by a consultant team hired by FTA then schedules an onsite visit where they'll do an additional review.

Mr. Cramer stated that recently several staff went to the Triennial workshop hosted in Detroit by the FTA.

Mr. Cramer stated that we have cleaned up a few things, such as the Service Standards in the Title VI Plan, and other completed updates that do not require Board approval, but are posted which includes our EEO document and our three-year Disadvantaged Business Enterprise Attainment Goal in which we had a methodology hearing and document.

Mr. Robert Cramer said that the American Public Transit Association publishes the list where they look at the reported ridership for systems of various sizes and the People Mover's refreshed brand logo was at the top of the list with 80% improvement for ridership for 2024. He stated that we had the highest growth percentage by far of any system in the country of any size.

Mr. Robert Cramer announced his new position as the Executive Director of Transit beginning January 6, 2025. He stated that he will continue with responsibilities at DTC and serving on the Board.

Mr. John Naglick gave recognition to Mr. Karen Foster for her efforts in completing the audit. Ms. Karen Foster stated that the auditors will be attending the Board Meeting in January to reveal their findings and plans for improvement.

13. Public Participation

Mr. Robert Pawlowski inquired about the AECOM study asking where it is going to serve once the study is complete. He suggested that if DTC is going to spend the money to expand the service in the next 10 to 20 years, with the study being done by AECOM to look at the Eastern Market District, Rivertown, and Corktown. He also suggested looking into areas that we would support and know we will have ridership. He suggested that we support all of our local partners at SMART and DDOT to have the People Mover connector with the QLine, DDOT, and SMART services making it accessible for all of them while giving people the accessibility to support all the local businesses and the attractions within the area.

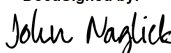
Mr. Pawlowski thanked Commissioner Abdul Haidous for his service and for being a true advocate and fighter for Wayne County. He also thanked Mr. G. Michael Staley for his services as the Executive Director of Transit at DDOT and welcomed Mr. Robert Cramer as the new Executive Director of Transit.

Lucas Lasecki expressed excitement about the AECOM study as well as the new role Mr. Robert Cramer will assume at DDOT.

14. MOTION TO ADJOURN:

MOTION: Moved by Mr. John Paul Rea, and supported by Mr. G. Michael Staley, to adjourn the meeting at approximately 4:48 p.m.

VOTE: All in attendance voted in the affirmative.

DocuSigned by:

 John Naglick, Corporation Secretary